

Builders' instructions

Stand construction

Construction of the exhibition stand may begin once the exhibition space rental fee has been paid.

Construction and Dismantling Schedule

The stand must be constructed and dismantled during the event-specific times. Deviations from the agreed construction or dismantling times will be charged at 150 €/hour + VAT.

Stand structures – Carpets

The exhibitor must cover the entire stand area with carpet. The carpet must be flame-retardant (class L). Attaching the carpet directly to the hall floor is prohibited.

Stand structures and walls

The exhibition stand must have partition walls on all sides that border another stand or a technical area. If your stand includes a service hatch, it must be enclosed with wall structures, and access to the hatch must be kept clear, for example with a door or curtain structure. Please note that one hatch may provide electrical, water, and drainage connections to several stands. Exhibitors may not use walls built by another exhibitor without a separate agreement.

If you have ordered wall structures or rental furniture through Tampere Trade Fairs, please note that any repairs, replacements, or cleaning required after the event due to damage will be charged. All tape and adhesives applied by the exhibitor must be removed after the event. Hanging hooks are available from Expotec Oy's hall office for hanging items without attaching them to walls.

Ceiling structures of the stand

Because of the automatic sprinkler system, stands may not have closed ceilings. The authorities will only approve latticework, grills and other open ceiling structures (permeability at least 50 %). Any fabrics used must be impregnated with a fire retardant (in flammability classification 1). If any product requires a different kind of ceiling structure (for example tents and caravans), a stand has to be provided with a fire extinguisher (size 6 kg). A plan including details of the structure and product must be submitted to the organizer 30 days prior to the exhibition. The organizer will negotiate the matter with fire authorities and inform the exhibitor in due course.

Hanging and attaching items on the walls and pillars in the hall

If you need to attach items on the walls and pillars to build or decorate your stand or present your product, you must agree on this with the organiser 30 days before the start of the event. The exhibitor is responsible for the costs and fixatives.

Suspension from ceiling

Suspensions from the ceiling are always carried out by a subcontractor authorised by the organiser. The subcontractor is responsible for the safety of the equipment in accordance with industrial safety legislation. Suspensions are possible only in certain locations in halls A, C, D and E. Suspensions are not possible in hall B. The height of an extended suspension may be between 5 and 9 metres from ground. The price includes suspension equipment up to the determined height, where the exhibitor may fix their items. The exhibitor must order and pay for the suspension work from the organiser using a specific form. Detailed sketch and specifications must be included in the suspension plan. The information must be submitted to the organiser 30 days before the start of the event. The event organiser will approve the suspension plan, check whether suspension is possible in the desired location and deliver the information and order to the subcontractor. The subcontractor will invoice the exhibitor directly.

Exceeding the structure height

The standard/minimum height of the exhibition structures is 250 cm. All wall and decoration solutions exceeding this height are subject to the organiser's advance permission. Placing sktech must be submitted to the event organiser 30 days before the start of the event. Structures exceeding the standard height must be placed at least one metre from the neighbouring stand. In case structures exceeding the standard height are placed closer than one metre from the neighbouring stand, permission must be obtained from the neighbouring exhibitor. Structures exceeding 250 cm are considered additional advertising space and invoiced after the fair.

Two-storey exhibition structures

Plans for two-storey structures, including strength calculations, must be submitted to the event organiser in three copies 30 days prior to the exhibition. The structure must be approved as a two-storey structure. When planning the stand, you should consider that two-storey structures must be placed at least two metres from the neighbouring stand. In case the 2nd storey is intended for people, the storey must be outfitted on all sides with solid walls or railings, conforming to building regulations. The minimum height of the railing is one meter (1

m). The fee charged for the second storey area is 50 % of the standard fee per m². The ground-level space covered by the upper floor must be equipped with a smoke detector and a 12 kg hand extinguisher.

Fascia, stand numbers and corridor markings

You can place a fascia on the front of your stand with your company name and/or logo. The event organiser has the right to attach the stand number and corridor marking, including a number, a letter or another symbol, to the fascia.

Weight restrictions

Hall A: 1,000 kg/m²

Hall B: 1,000 kg/m²

Hall C: 2,000 kg/m²

Hall D: 500 kg/m²

Hall E: 1,000 kg/m²

Electricity

Stand-specific electricity is available continuously during the event, including nighttime, without a separate order. If you wish to implement your own electrical plan, please submit the electrical drawings to the event's electrical contractor well before construction begins.

Painting

If you intend to paint in the exhibition area, you must cover the floor and the surrounding area. Painting equipment must not be cleaned in the toilets and maintenance rooms. Exhibitors are responsible for the appropriate disposal of paint waste, empty containers and equipment.

Fire safety and other safety regulations

Fire safety

If you house a vehicle at your stand indoors outside fair opening hours, make sure that the main power switch is turned off or the battery cables disconnected. There may be fuel in the vehicle's tank.

Open fire

The use of open fire is forbidden. Any devices in which the fire or flame burns outside the device, such as gas stoves, cookers, oil lamps, candles and other such items are considered open fires. A special permit can be granted if the demonstration in question is welding, gas cutting, cutting or other such method causing sparks. The application must be submitted to the organiser, complete with operation and safety structure plans 14 days prior to the fair. The permit will always be negotiated with fire and rescue authorities.

Link to permit application [firework safety permit](#)

Working with fire

There is no permanent location for working with fire in the exhibition halls. A permit is required for all work with fire in the halls. The permit for working with fire is granted by the Technical Manager of Tampere Trade Fairs Ltd. A personal license for working with fire is required from each person working with fire. As to working with fire, the safety regulations for Working with fire and working with fire on roof are to be followed. The technical and service rooms in the halls must not be used for storage.

Gas balloons

Distribution of gas-filled balloons indoors is strictly prohibited.