

## PRIVACY POLICY

OBN (UK) Ltd ("We") are committed to protecting and respecting your privacy and to developing technology that gives you the most powerful and safe online experience.

This policy (together with our terms of website use and any other documents referred to in it) sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it. By using our websites: [www.obn.org.uk](http://www.obn.org.uk), [www.biotrinity.com](http://www.biotrinity.com), [www.bioforward.co.uk](http://www.bioforward.co.uk), [www.obn-awards.com](http://www.obn-awards.com), [bioseed.co.uk](http://bioseed.co.uk) ("our sites") you consent to the data practices described in this statement.

For the purpose of the General Data Protection Regulation (GDPR), OBN (UK) Ltd of 5F Park Square, Milton Park, Oxfordshire, OX14 4RR, UK is both data controller and data processor. Enquiries relating to data protection in reference to our activities may be sent to [info@obn.org.uk](mailto:info@obn.org.uk)

### Information we may collect from you

We may collect and process the following data about you:

- information that you provide by completing forms on our sites such as your e-mail address, name, home or work address, telephone number, job title, company name. This information may be provided at the time of registering to use our sites, subscribing to our services, posting material or requesting further services. We may also ask you for information if you report a problem with our sites;
- if you contact us, we may keep a record of that correspondence;
- we may also ask you to complete surveys that we use for research purposes, although you do not have to respond to them;
- details of transactions you carry out through our sites and of the fulfilment of your orders;
- details of your visits to our sites including, but not limited to, traffic data, location data, weblogs and other communication data, whether this is required for our own billing purposes or otherwise and the resources that you access.

We may also collect information about your computer hardware and software including, where available, your IP address, browser type, domain names, access times and referring web site addresses. This information is used by us for the operation of the sites, to maintain the quality of the sites and to provide general statistics regarding the use of our sites.

Please note that if you directly disclose personally identifiable information or personally sensitive data through public message boards on our sites, this information may be collected and used by others.

### Accuracy of personal data

We will take reasonable steps to create an accurate record of any personal data you have submitted. However, we do not assume responsibility for confirming the ongoing accuracy of your personal data. You can update your personal data by emailing us at [info@obn.org.uk](mailto:info@obn.org.uk) or by calling us on +44 (0)1235 420 870

## **Cookies**

A cookie is a text file that is placed on your browser or the hard drive of your computer by a web page server. Cookies are widely used in order to make websites work, or work more efficiently, as well as to provide information to the owners of the sites.

Our sites use “cookies” which help us to improve our sites and to deliver a better and more personalised service to you. Some of the cookies we use are essential for the sites to operate and have already been set. If you register with us or if you continue to use our sites, you agree to our use of cookies.

You can block cookies by activating the setting on your browser which allows you to refuse the setting of all or some cookies. However, if you use your browser settings to block all cookies (including essential cookies) you may not be able to access all or parts of our sites. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies as soon you visit our sites. For further details, see our Cookies Policy.

## **Where we store your data**

The data that we collect from you may be transferred to, and stored at, a destination outside the European Economic Area ("EEA"). It may also be processed by staff operating outside the EEA who work for us or for one of our suppliers. Such staff maybe engaged in, among other things, the fulfilment of your order, the processing of your payment details and the provision of support services. By submitting your personal data, you agree to this transfer, storing or processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy.

## **Security of your information**

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our sites; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

We will not sell, rent or lease your information to third parties. However, we may share your information with trusted third parties to help us perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to us, and they are required to maintain the confidentiality of your information.

We will not use or disclose sensitive personal information, such as race, religion, or political affiliations, without your explicit consent.

## **Use of your information**

We may use information held about you in any of the following ways:

- to ensure that content from our sites is presented in the most effective manner for you and for your computer;
- to provide you with information, products or services that you request from us or which we feel may interest you, where you have consented to be contacted for such purposes;
- to carry out our obligations arising from any contracts entered into between you and us;
- to allow you to participate in interactive features of our service, when you choose to do so;

- to notify you about changes to our service;
- to determine which of our products and services are the most popular so as to deliver customised content and advertising;
- for our own legitimate interests or those of other organisations (such as our member organisations or clients), e.g:
  - for market research, analysis and developing statistics (data will be anonymised where appropriate);
  - to send you marketing communications. You will have the option to unsubscribe via a link in all such messages or by contacting us via [info@obn.org.uk](mailto:info@obn.org.uk)

### Disclosure of your information

We may disclose your personal information to any member of our group, which means our subsidiaries, our ultimate holding company and its subsidiaries, as defined in section 1159 of the UK Companies Act 2006.

We may disclose your personal information to third parties:

- in the event that we sell or buy any business or assets, in which case we may disclose your personal data to the prospective seller or buyer of such business or assets;
- if OBN (UK) Ltd or substantially all of its assets are acquired by a third party, in which case personal data held by it about its customers will be one of the transferred assets;
- if we are under a duty to disclose or share your personal data in order to comply with any legal obligation, or in order to enforce or apply our terms of use or other terms; or to protect the rights, property, or safety of OBN (UK) Ltd, our customers, or others. This includes exchanging information with other companies and organisations for the purposes of fraud protection and credit risk reduction.

Our sites may, from time to time, contain links to and from the websites of our partner networks, advertisers and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

### Your rights under the applicable data protection law:

- The **right to be informed** about our processing of your personal data
- The **right of access** to your personal data and information about how we process it. Access requests may be subject to a fee of £10 to meet our costs in providing you with details of the information we hold about you.
- The **right to rectification**: You have the right to have your personal data rectified (for example, if it's inaccurate or incomplete).
- The **right to erasure** (the 'right to be forgotten').
- The **right to restrict processing**: You have the right to block or suppress processing of personal data.
- The **right to data portability**: You have the right to obtain and reuse your personal data for your own purposes across different services.
- The **right to object**: You have the right to object to processing of your personal data.
- Rights in relation to **automated decision-making and profiling**.

You can exercise your rights at any time by contacting us at [info@obn.org.uk](mailto:info@obn.org.uk).

## Changes to our privacy policy

Any changes we may make to our privacy policy in the future will be posted on this page and, where appropriate, notified to you by e-mail.

## Contact

Questions, comments and requests regarding this privacy policy are welcomed and should be addressed to: [info@obn.org.uk](mailto:info@obn.org.uk)

## Revision Log:

Date of Revision	Details of Revision
May 2018	Updated to conform to the introduction of GDPR
November 2019	Website hyperlinks updated