

Guides and help

Individual profile guide

The individual profile is your personal profile, and is shown in the attendee list closer to the show. The attendee list is used by other show participants to find individuals they want to connect with, and users will be able to favorite and initiate messages and meetings with you from your individual profile.

There are two types of profile:

1. Individual profile
(for you as a participant)

2. Company profile
(for the company you represent) -
this is your exhibitor directory entry

Individual profile

You can add your personal photo, job information, a description about yourself, as well as any social media links you'd like to share. Click Save at the bottom of the page every time you amend this information.

Visit website Book a hotel Quick help guides Edit profile My dashboard My IMEX Account

Edit Profile

Please ensure that you click save at the bottom of the page when any changes are made.

Profile information

Profile Photo

Supported formats: PNG, JPG, JPEG, GIF, MP4, MOV, MP3, WAV, MP3, WAV, MP3, WAV, MP3, WAV

Add social media links to your profile?

www.facebook.com/IMEXGroup/events

Website: www.imexgroup.com

About me

I am the Global Sales Director for IMEX Crew.

Cancel Save

Dashboard

Like the Dashboard area of the company profile, your individual profile includes a simple overview. You can check if your profile is complete, see any interactions with your profile, and view any individuals you have favorited. As we get closer to the show, more features will become available. The Dashboard is a great place to see key profile stats for your profile, and see updates from us.

Visit website Book a hotel Quick help guides Edit profile My dashboard My IMEX Account

Dashboard

Complete your profile

100%

Photo

Info

Networking

Dashboard

Favourites

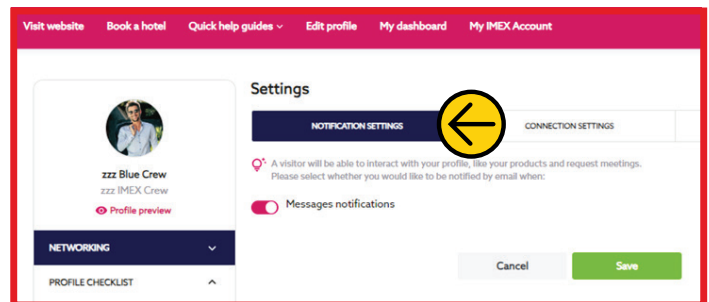
PROFILE CHECKLIST

Guides and help

Notification settings

Here you can change settings for email notifications. These are typically triggered by IMEX show interactions e.g. when a meeting is requested or one of your products has been liked.

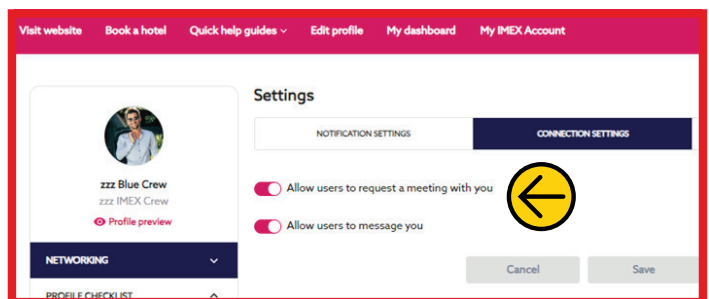
If you don't want to receive these notification emails, use the toggle switch, then click Save.



Connection settings

You can change settings here to allow or stop other show participants messaging you direct.

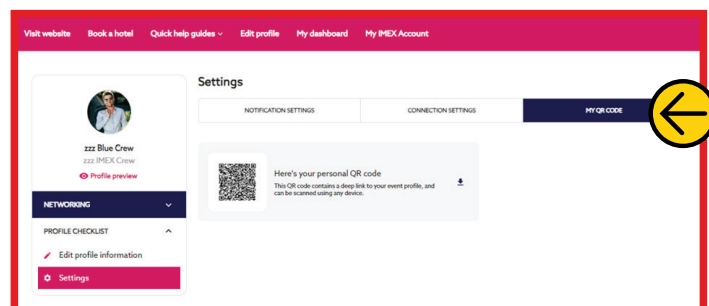
If you don't want a schedule for meetings/don't want to receive messages, you can disable these using the toggles below in the Connection Settings tab in the Settings field on the profile checklist.



My QR code

Every show participant has their own unique system-generated QR code. This can be printed and displayed on your booth at the show, or you can share it via social media. When your code is scanned, the user will be directed to your individual profile where users, can book meetings with you directly.

Note: Every QR code scan generates a lead.



Profile preview

Want to see how you'll look in our attendee list? Click Profile Preview (highlighted in yellow), and this will launch your profile so you can see it exactly how it will be displayed when the attendee list goes live closer to the show.

